

BROOKINGS FIGURE SKATING CLUB CONSTITUTION

Revised - April 2026

Article I: Name

Section 1: The Corporation shall be known as the Brookings Figure Skating Club.

Section 2: The headquarters of the Club shall be at the Larson Ice Center, 32nd Avenue, Brookings, South Dakota.

Article II: Purpose

Section 1: The purposes of this Club are:

- A. To encourage the instruction, practice, and advancement of the members in all types of figure skating;
- B. To promote and cultivate a spirit of camaraderie and sportsmanship among skaters;
- C. To sponsor, produce, or cooperate in the production of amateur ice exhibitions and shows;
- D. To engage in such other activities as may be necessary, advisable-or appropriate to further the objectives and purposes of the organization;
- E. To support and uphold the general policies of the Ice Skating Industry.

Article III: Membership

Section 1: Membership Activation: A club membership becomes active upon payment of annual dues specified by the Board of Directors for each season.

Section 2: Membership Term: The membership year shall begin on September 1 and shall terminate on August 31 of the following year.

Section 3: Member Benefits: Membership benefits ISI membership, access to Club ice times, and participation in Club social events.

Section 4: Member Qualifications: Membership categories shall include:

- Adult Members: Individuals age 18 or older who have paid the annual membership fee. Adult members are not eligible to serve on the Board of Directors.
- Minor Members: Individuals under age 18 who have paid the annual membership fee. Minor members are not eligible to serve on the Board of Directors.
- Parent/Guardian Members: Each active minor member shall be represented by one parent or guardian who is automatically recognized as a Parent/Guardian Member. Parent/Guardian Members are not required to pay a separate membership fee and may be elected to the Board of Directors if in good standing.
- Coach Members: Individuals contracted or approved by the Club to provide coaching services who have paid the coach membership fee established by the Board of Directors. Coach Members are considered members of the Club but are not eligible to serve on the Board of Directors.

Section 5: Voting Privileges: Each adult member in good standing shall have one vote.

Minor members do not hold voting privileges. A parent or guardian representing an active minor member shall have one vote on behalf of that minor member. Coach members do not hold voting privileges. No more than one ballot may be cast per skater represented.

Section 6: Application for Membership: Applications for membership must be submitted through the Club's online registration portal. Applicants must agree to comply with the Constitution, By-Laws and Membership Handbook.

Section 7: Arrears for Dues: Any member in arrears for dues or other indebtedness shall be notified by the Treasurer through electronic communication. If the amount is not paid in full within one month of such notification, the Treasurer shall report the delinquency to the Board of Directors. The Board of Directors may remove the member from the roll and shall notify that individual by written or electronic

communication. A member removed for non-payment of dues or other indebtedness may, upon payment of all outstanding amounts, be reinstated at the discretion of the Board of Directors.

Section 8: Restrictions for Members in Arrears: No member in arrears for dues-or other indebtedness shall be eligible to hold office, vote, or participate in Club tests, shows, or exhibitions.

Article IV: Officers and Board of Directors

Section 1: The officers shall be President, Vice-President, Secretary, Treasurer, and, Membership Coordinator. The Club may establish additional officers as determined by the Board of Directors.

Section 2: Composition and Voting Members of the Board: The Board of Directors shall consist of the elected Officers and the Chairpersons of the Standing Committees. Voting members of the Board shall include only the Officers and the Chairpersons of the Ice Show, Competition and Fundraising Committees. All other committee chairpersons may attend Board meetings and participate in discussion but shall not have voting privileges unless otherwise designated by the Board.

Article V: Committees

Section 1: Standing and Special Committees: Committees may include, but are not limited to: Ice show, Competition, and Fundraising. The Board of Directors may establish additional committees or subcommittees as necessary.

Article VI: Club Meetings

Section 1: Annual and General Meetings: One annual meeting shall be held each year following the spring show. Two general meetings shall be held each year: The first shall take place in the fall prior to the start of the Club's contracted seasons of ice with the City of Brookings Park and Recreation Department, which begins on October 1. The second shall take place prior to the start of ice show rehearsals.

Section 2: Notices: Notices of meetings shall be distributed by the Secretary via electronic communication at least seven days prior to the date of the meeting. The President shall notify the Secretary at least 10 days prior to any general meeting.

Section 3: Limitation on Special Meetings: No business shall be conducted at a Special Meeting except that which is stated in the meeting notice.

Section 4: Amendments Review: Proposed amendments to the Constitution or By-Laws shall be presented at any General Meeting or the Annual Meeting following the spring ice show.

Section 5: Election of Officers: The Election of Officers shall take place at the Annual Meeting following the spring ice show.

Article VII: Board of Directors Meetings

Section 1: Meetings: The President may call meetings of the Board of Directors as needed. A meeting shall also be called upon request of any Board member or upon request from any club member made to a Board member.

Section 2: Quorum: A quorum for the transaction of business at a Board of Directors meetings shall consist of 50% of the voting members of the Board, as defined in Article IV, Section 2.

Article VIII: Amendments

Section 1: Amendments: This Constitution may be amended by a two-thirds vote of eligible voting members present in person at any General Meeting or the Annual Meeting.

The foregoing Constitution, as amended by the Board of Directors, at the Board meeting held on the 12th day of April 2026, is true and correct according to my knowledge and belief and is hereby approved on behalf of the Club.

BROOKINGS FIGURE SKATING CLUB

By: Dustin Louwagie, President

Dated: April 12, 2026